

**ÇAĞ UNIVERSITY**  
**INTERNATIONAL STUDENT ADMISSION DIRECTIVE**

**FIRST SECTION**  
**GENERAL PROVISIONS**

**Aim**

**Article 1:** The purpose of this Directive is to regulate the principles regarding the admission of students from abroad to faculties, colleges and institutes affiliated to Çağ University.

**Scope**

**Article 2:** This directive covers the general principles of Çağ University regarding the admission of students from abroad, the qualifications to be sought in the applicants, the application and admission conditions.

**Legal Basis**

**Article 3:** This Directive has been prepared on the basis of Article 14 of the Law No. 2547.

**Definitions**

**Article 4:**

In this Directive, following keywords mean;

**a) University:** Çağ University,

**b) Senate:** Çağ University Senate,

**c) University Administrative Board:** Çağ University Administrative Board,

**d) Evaluation and Admission Commission:** The commission consisting of the representatives of Çağ University Faculties, Graduate Schools and Vocational Schools, which will evaluate the applications,

**e) Student visa:** Entry permit given to foreign students coming to Turkey to study at the border gates or from our Foreign Representatives,

**f) OSYM:** T.C. Higher Education Council Assessment, Selection and Placement Center,

**g) TRNC:** Turkish Republic of Northern Cyprus.

## SECOND SECTION

### PRINCIPLES OF ACCEPTANCE OF STUDENTS FROM ABROAD AND EDUCATION

#### Determination of Quotas and Applications

##### Article 5:

- 1) Student quotas to be admitted to the programs are determined by the recommendation of the relevant academic unit board and the approval of the Senate, not to exceed 50% of the quotas of the programs in the previous year's OSYM Higher Education Programs and Quotas Guide.
- 2) International student admission conditions, quotas and application dates are determined by the Senate and announced on the website of Çağ University.
- 3) If there is no application for the quota of the opened departments or the quota is not filled; For programs other than the law program, it is transferred by the relevant institutions of the university to the other program quotas of the university, provided that the quota determination limits are not exceeded, and in law programs, it is transferred by the decision of the Higher Education Executive Board.

#### Required Conditions for Application

##### Article 6:

- 1) Students coming from abroad must meet the following conditions in order to apply to the faculties / vocational schools and institutes of Çağ University:
  - a) Having graduated from a high school or equivalent school whose equivalence is accepted by the T. R. Ministry of National Education,
  - b) Having received the valid score from one of the international exam or high school graduation grading systems in the Table of Criteria for Admission from Abroad in Annex-1, (For the candidates who will apply to the Faculty of Law, starting from the 2023-2024 Academic Year, only the result of the "Turkey Abroad Student Admission Exam" is valid.)
  - c) The equivalence certificate to be obtained from the Higher Education Institution (YÖK) of the candidates who will apply for a Master's Degree from countries that are not included in the bologna process.
- 2) Of the candidates who will apply;
  - a. Foreign nationals,
  - b. Those who are Turkish citizens by birth but lost their Turkish citizenship by obtaining permission to renounce Turkish citizenship from the Ministry of Interior, and those who certify that they have a blue card, which is given upon request to those who lost their Turkish citizenship,
  - c) Citizenship acquired while being a foreign citizen and those who have taken Republic of Turkey's citizenship/ the dual citizens who are in this situation,

d) i) Among the Turkish students who continue their secondary education abroad before 01/02/2013, those who have completed the last three years of their secondary education (high school) in a foreign country other than the TRNC (Including those who have completed their secondary education (high school) in Turkish schools opened under the supervision of the Ministry of National Education in any country other than the TRNC ), ii) for the foreign admission quotas, candidates who started their secondary school education abroad after 01/02/2013, those who have completed their secondary school education in any other country other than the TRNC, (Including those who have completed their secondary education (high school) in Turkish schools opened under the supervision of the Ministry of National Education in any country other than the TRNC),

e) TRNC citizens who reside in the TRNC, have completed their secondary education in the TRNC, and have a GCEAL exam result and those who have had or will have had the results of the GCE AL exam by enrolling and getting educated in colleges or high schools in other countries between 2005 and 2010, are accepted.

3) Of the applicants;

- a) Turkish citizens who have completed secondary school in Turkey or TRNC,
- b) TRNC citizens (except those who have completed their secondary education in TRCN's high schools and had the results of the GCE AL exam),
- c) As defined in 6-b/2, dual citizens whose first national is Turkish by birth,
- d) Dual citizens whose one of their nations is TRNC, (except those who have completed their secondary education in TRCN's high schools and had the results of the GCE AL exam),
- e) As defined in 6-b/2, dual citizens whose first national is Turkish by birth or Turkish citizens who study in foreign high schools in Turkey and schools within the body of embassies in Turkey, are not accepted.

Those who have enrolled in secondary education institutions in Turkey beginning from 2022-2023 education and training year, and those who renounced their Turkish citizenship/Blue Card holders, TRNC citizens and foreign nationals (**except embassy schools, International private education institutions which are in the MOBIS System and foreign nationals who are in Turkey within the project carried out by The Ministry of Education**)<sup>1</sup> can only get into higher education institutions through The Council of Higher Education Exam (YKS).

## **Application Date, Application Procedures, Required Documents**

### **Article 7:**

- 1) The relevant program's quota, the language of education, and the information concerning the preparatory classes are published on the Council of Higher Education's site.
- 2) Application dates and relevant information are announced on the university's official site.
- 3) Application is made by filling in the application form in Appendix 2 online and sending the documents listed below to the university within the application period.
  - a. Application Form
  - b. Notary or consular-approved English or Turkish translation of high school diploma (The original diploma and the document showing its equivalence with the Turkish diploma are required during the registration),
  - c. Transcript (A transcript is an English or Turkish-translated document that shows the courses and the grades the candidate has taken during high school and is approved by concerning school, notary, or consular),
  - d. If available, a proficiency exam result document that is internationally valid and taken in the last two years,
  - e. If available, the document which shows Turkish language proficiency
  - f. A copy of the page which shows the ID information on the passport (If it is not English or Turkish, a copy of the passport translated into one of these two languages and approved by a notary or a consular), (The original passport is required during the registration)
  - g. If available, certified copy of the exam result document belonging to one of the exams listed below.
    1. When it is considered appropriate by Çağ University, the certified exam result documents of the high school final exams approved by the Council of Higher Education (Abitur, International Baccalaureate, GCE, Tawjihi, etc.) or the documents of the exams that have the status of a university entrance exam (SAT, YÖS, etc.) can be taken into consideration.
    2. Except the exams mentioned at the end of the directive, the high school diploma grade from candidates' arrival country or the university entrance exam document can also be taken into consideration, when it is considered appropriate.
    3. There is no time limitation on the validity of the exams (Abitur, International Baccalaureate, GCE, Tawjihi, etc.) that have the status of high school final exams. However, the results of the exams (SAT1, ACT, YÖS,) that have the status of a university entrance exam are valid for two years.
    4. The applications of international student candidates who have the result document by applying ÖSYS may be taken into consideration by Çağ University.

## **Evaluation and Acceptance Commission**

### **Article 8:**

1. An "Evaluation and Admission Commission" consisting of representatives from the Institute, Faculty and Vocational School is established by the Rectorate in order to make the final evaluation on the admission of international applicants to faculties and vocational schools linked with Çağ University.
2. The Evaluation and Admission Committee evaluates and finalizes the student applications in line with the terms of the 6th article.
3. The primary and substitute candidates admissions are considered appropriate are determined after the evaluations are conducted within the requirements of regulations in consideration the candidates' exam scores, grade point averages in the grade charts, reference and letters of intent. The other preferences of the candidate who is given one of the primary or backup positions are not accounted for.
4. The Evaluation and Admission Committee's proposal is ensured by the University Administrative Board's agreement.
5. The application results are published by way of the university's website. Applicants are not notified individually.

## **Acceptance Letter**

### **Article 9 :**

1. An Acceptance Letter is composed by The University International Office to guarantee the candidate students whose applications are approved to the University's institutes, faculties, and vocational schools can get a student visa.

## **Assurance**

### **Article 10:**

1. International students must provide a financial guarantee to the University in order to remain their higher education in our country upon request.

## **Registration**

### **Article 11:**

1. The Department of Registrar's Office conducts the final registration procedures of the students admitted to the institution in accordance with the regulations of Çağ University Graduate Education and Examinations as well as the Regulations of Associate Degree and Undergraduate Education and Examinations at the University.
2. The originals of the following documents must be given to student affairs upon registration.
  - a) Original high school diploma and English or Turkish sample from the T.C. Representative Office,
  - b) The document from the T.C. Representative Office of the country or T.C. Ministry of National Education demonstrating that a high school diploma from a foreign nation is equivalent to the diploma from a Turkish high school.
  - c) The originals of the Examination Result Document and the T.R. English or Turkish sample that has been approved by the representative office.
  - d) The Bank Receipt that proves payment for tuition fees,
  - e) Original and copies of Official Identification or Passport,
  - f) T.C. Student visa to be obtained from the Turkish Immigration Office (Candidates in Turkey get their Student Visa from the GI Immigration Office.)
  - g) 6 passport photographs,
  - h) After registration, international students must obtain a student residence permit (Residence Permit) from the Directorate of Migration Management.

Even if their final registration has been completed, the registration procedures of students who submit falsified, fake, incomplete, or inaccurate documentation during the application, placement, and registration processes are invalidated.

Students who fail to submit the required registration documents (diploma, equivalency certificate, Turkish and foreign language proficiency certificates, etc.) to the Registrar's Office by the deadline will be deregistered in accordance with the relevant Vocational School/Faculty Administrative Board Decision.

## **Tuition Fee**

### **Article 12:**

1. Tuition fees are charged at Çağ University. Fees are set annually by the Board of Trustees and announced on the university's website.

2. The guidelines for the procedures of scholarship program application are set by The University Senate.

## **Education – Teaching**

### **Article 13:**

1. The education of foreign students at Çağ University is carried out in terms of Çağ University Associate Degree and Undergraduate Education and Examination Regulations and Postgraduate Education-Teaching and Examination Regulations.
2. Candidates who are unable to demonstrate English Proficiency at B1 level must take the English Proficiency Exam.
  - a) English proficiency exam is held within the framework of “Çağ University Foreign Language Education and Foreign Languages Preparatory Education Regulation” and the relevant provisions of this regulation are applied to the student according to the exam result. The exams determined by the University Senate and those who take the base points are exempted from the proficiency exam.
  - 3) Regarding Turkish proficiency;
    - a) A Turkish test conducted by a language training centre and Higher Education Institutions approved by the Ministry of National Education of the Republic of Turkey;
      - (i) Those with A-level scores start their education immediately,
      - (ii) Those who get B level scores are obliged to start their education immediately, but also to improve their Turkish,
      - (iii) Those who have a C level score are obliged to learn Turkish until the end of one (1) year, when they will be deemed to be on leave, and they start their education after certifying that they have learned Turkish.
      - (iv) Except for the units where the language of instruction is entirely in a foreign language, those who are registered to the units teaching in a foreign language, whose Turkish will be sufficient in a short time (B level) or those whose Turkish is insufficient (C level) start their education; however, they are obliged to improve and prove their Turkish by taking Turkish courses until they reach a sufficient level.
    - b) Those who have received a Turkish Language Proficiency Certificate from a language training center approved by the Ministry of National Education of the Republic of Turkey and approved by the Senate of our University, start their education immediately. Those who cannot, are obliged to learn Turkish until the end of one (1) year, when they will be deemed to be on leave and start their education after certifying that they have learned Turkish.

**THIRD SECTION**  
**OTHER PROVISIONS**

**Unregulated Matters**

**Article 14:**

The University Senate and Administrative Board are authorized to take decisions on issues not regulated in this Directive.

**False Statements**

**Article 15:**

1) Applications of candidates who make false statements or who are found to mislead the administration with any action or transaction will be rejected. If the registrations of these candidates have been made, they will be cancelled. If this situation is determined before the start of the academic year, the candidates from the reserve list are registered instead of these candidates. Necessary legal actions are taken against those whose actions and actions constitute a crime.

**Force**

**Article 16:**

This Directive enters into force on the date of its adoption by the Senate.

**Executive**

**Article 17:**

The provisions of this directive are executed by the Rector of Çağ University.

**ATTACHMENTS:**

**ANNEX-1:** Types of Exams Accepted for Admission to Our University and Base Scores

**ANNEX-2:** Application Form



## ANNEX - 1

Types of Exams Accepted for Admission to Our University and Base Scores		
Types of General Qualified Exams and Diplomas		
1	International Baccalaureate	Diploma grade at least 26
2	Attended in international science olympics recognized by TÜBİTAK	Gold, silver and bronze medals
3	Abitur (German Baccalaureate)	Up to 4 diploma grades
4	Al-Shahada-Al Thanawiyya	Faculty of Law out of 240 in Scientific Stream
5	Al-Shahada-Al Thanawiyya Al-Amma	At least 180 for Faculty of Law out of 240 in Scientific Stream, at least 170 for other departments
6	American College Test (ACT)	At least 21 points in science, mathematics and overall score
7	Attestat o Srednem (Polynomial) Obshchem Obrazovanii	At least 3 points
8	French Baccalaureate	At least 10 diploma grades
9	GCE (General Certificate of Education)	A level score in at least 2 subjects, one of which is related to the applied program
10	IB (International Baccalaureate) (International Baccalaureate)	At least 24 diploma grades
11	Matura	Maximum 2 diploma grades
12	SAT (Scholastic Assessment Test) Reasoning	At least 1000 total points
13	Senegalese Baccalaureate	12 out of 20 from the point type of the applied program
14	Tawjihi	Minimum of 75 for all programs
15	International Science Olympiads	Gold, silver and bronze medals in Science and Engineering International Science Olympiads recognized and attended by TÜBİTAK
16	High school graduation grade of candidates who do not have the specified exam or diploma types	At least %60
17	Türkiye'de bulunan üniversitelerin yapmış olduğu uluslararası öğrenci sınavları	At least 45 points
18	West African Examination Council- International Senior School Certificate Examination (WEAC-SSCE)	At least C-level score
19	TR-YÖS	A minimum of 65 is required for the Faculty of Law. Have 45 points for Other Programs
Exam and Diploma Types by Country		

20	AFGANISTAN: KONKUR General State Examination (Afghanistan University Entrance exam)	At least 250/350 points
21	ALBANIA: Dëftesë Pjekurie / Certificate of Maturity	At least 6 points
22	AZERBAIJAN: Centralized by TQDK university entrance exam	At least 300/700 points
23	BAHRAIN: Tawjahiya (Central High School Graduation Exam)	At least 60/100 score
24	BANGLADESH: Higher Secondary School Certificate	At least 60/100 score
25	BELARUS: Belarus Central Testing Results	At least 350/600 points
26	BELGIUM: Diploma van hoger secundair onderwijs / Certificat d'Enseignement Secondaire Supérieur	70% overall achievement points
27	BRAZIL: Concurso Vestibular	70% success points in total
28	ALGERIA: Algerian Baccalaureate	At least 11 points
29	CZECH REPUBLIC: Maturitni Zkouška / Maturita	At least 3/5 points
30	CHINA: Gaokao	At least 450 points
31	DENMARK: Studentereksamen (Student Examination), Hojere Forberedeiseseksamen (Higher Preparatory Examination), Hojere Handelseksamen (Higher Commercial Exam), Hojere Teknisk Eksamen (Higher Technical Exam)	At least 7/13 points
32	INDONESIA: Ujian Akhir Nasional (UAN)	At least 60 points
33	ESTONIA: Gümnaasiumi lõputunnistus / Secondary School Leaving Certificate	At least 3/5 points
34	ETHIOPIA: Ethiopian Higher Education Entrance Examination EHEEE	At least 70% achievement points
35	FINLAND: Ylioppilastutkintotodistus / Studentexamensbetyg (national matriculation exam)	At least 60% achievement points
36	GEORGIA: Sashualo Skolis Atestati (Secondary School Leaving Certificate)	At least 6/10 points
37	SOUTH AFRICA: South Africa Senior Certificate	A minimum of B grades in 5 subjects
38	INDIA: Class XII India HSSC / ISC	80% success grade in total
39	NETHERLANDS: VWO Certificate (Voorbereidend Wetenschappelijk Onderwijs)	At least 5.5 points

40	HONG KONG: Hong Kong Certificate of Education Examination (HKCEE) / Hong Kong Advanced Level Examination (HKALE)	A minimum of B grade in at least 3 subjects including mathematics
41	IRAQ: Al-Edadiyah/Al-Idadiyah Sixth form baccalaureat	At least 70/100 points
42	IRAN: Diplome Debirestan and Pişdaneşgahi	At least 14/20
43	IRELAND: Irish Leaving Certificate	A grade of at least 5 subjects (at least C1 for Higher Level subjects, at least C for other subjects), at least 1 of which is from Higher Level subjects
44	SCOTLAND: Scottish Certificate of Education / Scottish Qualifications Certificate or Scottish Qualifications Certificate / Scottish Certificate of Secondary Education	Higher grade level in at least three subjects
45	ISRAEL: İsrail Te'udat Bagrut (Matriculation Certificate) / Mechina	Average grade 7 and above
46	SPAIN: Spain Titulo de Bachiller (LOGSE)	Minimum grade 6/10
47	SWEDEN: Sweden Fullstandigt Slutbetyg fran Gymnasieskolan (FSFG- Swedish school leaving exam)	In total, including math, grade 10 (good)
48	ITALY: Diploma di Esame di Stato conclusivo dei corsi di istruzione secondaria superior / Diploma di Maturita	Minimum 65/100
49	ICELAND: Iceland Stúdentispróf from gymnasium	Minimum 6/10
50	JAPAN: Kotogakko Sotsugyo Shomeisho / Upper Secondary School Leaving Certificate	Average 3/5
51	CAMEROON: (British System) Cameroon GCE O	Total of 5 subjects and 2 subjects with grade A

52	CAMEROUN: (French System) Baccalaureat de l'Enseignement Secondaire	Minimum 11 points
53	KAZAKHSTAN: Kazakhstan National Test	Minimum 80 points
54	KENYA: Certificate of Secondary Education	Minimum C+
55	KYRGYZSTAN: National Scholarship Test	Minimum 120 points
56	LITHUANIA: Brandos Atestatas / Certificate of Maturity	Minimum 6/10
57	LATVIA: Atestats par videjo izglitibu / Certificate of Secondary Education	Minimum 6/10
58	LEBANON: Baccalaureat Libanais	Minimum grade 12=B
59	LUXEMBURG: Diplôme de Fin d'Etudes Secondaires	45 points and above
60	HUNGARY: Matura-Eerettsegi bizonyitvan	ABB or BBB minimum grade 4
61	MALAYSIA: Sijil Tinggi Persekolahan Malaysia / STPM	Grade A in at least two courses
62	MALTA: Advanced Matriculation (AM)	Minimum grade C
63	MEXICO: Bachillerato	Grade 6 and above
64	EGYPT: The Thanaweya A'ama General Public Examination	At the Central High School Graduation Examination, minimum 70% for Undergraduate programs in the field related to the applied program, minimum 60% for Associate Degree Programs
65	MONGOLIA: Gerchilgee/ School Leaving Certificate	Minimum 700/800
66	MOLDOVA: Baccalaureat	Minimum 6 and above

67	MOLDOVA: Diplom ob Okoncanji Srednego Special'nogo Ucebnego Zavedenija	Minimum 3/5 points
68	NORWAY: Norwegian Upper Secondary School Leaving Certificate- Vitnemal fra den Videregaende Skole	Minimum 3/6
69	PAKISTAN: Pakistan Higher Secondary School Certificate HSSC	Minimum of 70% success grade in 3 branches related to the applied program
70	POLAND: Swiareckwo Dojrzalosc	Minimum grade 3/6
71	PORTUGAL: Concurso Nacional de Candidatura Do Ensino Superior (National Entrance Exam), Pass Diploma de Ensino Secundario	Minimum 16/20
72	ROMANIA: Romanian Baccalaureate	Minimum 5,5 diploma grade
73	RUSSIA: Russian National Final School Exam EGE	Minimum 280 in 4 subjects
74	SENEGAL: Senegal Baccalaureate	12/20 points
75	SINGAPORE: Cambridge General Certificate of Education Ordinary and Advanced Levels (Cambridge GCE O and A Levels	Grade A in at least 2 subjects
76	SAUDI ARABIA: National Performance Test of the Overall Capacity	Minimum 70
77	CHILE: Prueba de Selección Universitaria (PSU)	Minimum 600/850 points

78	SRI LANKA: Sri Lankan General Certificate of Education examination results issued by the Department of Examinations	AAA (including math)
79	TANZANIA: Tanzania National Form IV Examination	Grade A in at least two courses
80	THAILAND: Matayom VI (Upper Secondary Education Certificate)	Minimum grade $\frac{3}{4}$
81	TUNISIA: Baccalaureat d l'enseignement secondaire	Minimum 10 points
82	UGANDA: Uganda Advanced Certificate of Education(UACE), Cambridge Overseas Higher School Certificate and East African Advanced Certificate of Education / East African Certificate of Education or School Certificate (EAC)	To be successful in at least 5 fields with grade "O"
83	UKRAINE: Ukrainian External Independent Testing	Three exam averages should be at least 150, two of which are related to the applied field
84	VENEZUELA: Bachiller en Ciencias or en Humanidades (Secondary School Diploma in the Sciences or Humanities)	Minimum 13
85	VIETNAM: The School Leaving Examination (Ky Thi TotNghiep Pho Thong Trung Hoc)	Minimum 6,5 points
86	NEW ZEALAND: New Zealand University Entrance Bursaries and Scholarship Exam)	Minimum 275/ 500

87	GREECE: Apolytirion of Lykeo / Secondary School Leaving Certificate	Minimum 12/ 20
88	ZAMBIA: Zambia School Certificate (ZSC)	Minimum 4 points

**Çag University**

**Application Form for International Student**

**Personal Details**

Last Name:

Name:

Nationality:

Gender: Female ( ) Male ( )

Date of Birth:

Place of Birth:

Passport Number:

Mobile Phone:

E-mail:

Home / Contact Address:

**Educational Details**

High School graduated (Name/Place):

Year of Graduation:

Graduation score:

**Program Applied at Cag University**

Faculty / Department:

**Exam Results**

YOS or other relevant international score results:

**I accept that the information given above is correct and complete**

Date:

Signature:

**For Office Use Only**

General application requirements are met: Yes [ ] No [ ]

Comments/explanations (when appropriate):



EK-2

Fotoğraf

## Çağ Üniversitesi

### Yabancı Uluslararası Öğrenci Başvuru Formu

#### Kişisel Bilgiler

Soyadı:

Adı:

Uyruğu:

Cinsiyet: Kadın ( ) Erkek ( )

Doğum Yeri:

Doğum Tarihi:

Pasaport Numarası:

Cep Telefonu:

E-mail:

Ev / Yazışma Adresi:

#### Eğitim Bilgileri

Mezun olunan lise (Adı/Yeri):

Mezuniyet yılı:

Mezuniyet derecesi:

#### Çağ Üniversitesi'nde Başvurulan Program

Fakülte / Bölüm:

#### Sınav Sonucu

YÖS veya diğer ilgili uluslararası dereceler:

**Yukarıda belirtilen bilgilerin tam ve doğru olduğunu kabul ediyorum.**

Tarih:

İmza:

Üniversite tarafından doldurulacaktır

Genel koşullar sağlanmıştır:

Evet[ ]

Hayır [ ]

Değerlendirme/Açıklama (gerekirse):