SYLLABUS

Vocational School

Foreign Trade Program

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| **Course Code** | | | **Course Title** | | **Credits** | | | | **ECTS** | |
| TİC 212 | | | Internship | | 2( 2-0-2) | | | | 5 | |
| **Prerequisite Courses:** | | | None | | | | | | | |
| **Language of Instruction:** | | | Turkish | **Mode of Delivery:** | | Online | | | | |
| **Course Type and Level:** | | | Elective / 2nd Year / Spring Semester | | | | | | | |
| **Instructor** | | | | **Course Hours** | **Office Hours** | | | | **E-mail** | |
| **Assoc. Prof. Dr. Esma Irmak** | | | | Friday 10:15 –  11:45 | Tuesday–Friday 10:00 - 16:00 | | | | [esmairmak@cag.edu.tr](mailto:esmairmak@cag.edu.tr) | |
| **Course Coordinator:** | | | **Assoc. Prof. Dr. Esma Irmak** | | | | | | | |
| **Course Objective:** Through this elective internship course, students gain the opportunity to experience communication with various stakeholders, professional work life, practical skills, sense of responsibility, personal discipline, and teamwork. These competencies will significantly contribute to their future professional careers after graduation. | | | | | | | | | | |
| **Learning Outcomes** | Upon successful completion of this course, students will be able to: | | | | | | **Relations** | | | |
| Program Outcomes | | | Net Contribution |
| 1 | | Gain experience related to business practices. | | | | 1,5,6,7 | | | 5,5,5 |
| 2 | | Acquire knowledge related to the business environment. | | | | 1,5,6,7 | | | 5,5,5 |
| 3 | | Transfer experiences from university education to professional life. | | | | 1,5,6,7 | | | 5,5,5 |
| 4 | | Develop their professional career objectives. | | | | 1,5,6,7 | | | 5,5,5 |
| 5 | | Observe the roles and activities of professionals in the field. | | | | 1,5,6,7 | | | 5,5,5 |
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| **Course Description:** | | | Practical work experience during university education is highly beneficial in shaping students’ career goals. Within the framework of this course, students undertake internships related to their field of study, creating a bridge between academic learning and professional practice. This experience facilitates the transfer of theoretical knowledge into practice and supports their adaptation to the sector once they  enter professional life. | | | | | | | |
| **Evaluation Criteria** | | | | | | | | | | |
|  | |  | |  | | | |  | | |
| 1 | | Internship File | |  | | | |  | | |
| 2 | | Presentation | |  | | | |  | | |
| 3 | | Internship Report | |  | | | |  | | |
| 4 | | General Information about the Host Organization | |  | | | |  | | |
| 5 | | Knowledge and experience gained during the internship | |  | | | |  | | |
| 6 | | Ability to provide analytical solutions to problems encountered | |  | | | |  | | |
| 7 | | General Assessment | |  | | | |  | | |
| 8 | | Total Score | |  | | | |  | | |
| 9 | | Final Grade | |  | | | |  | | |

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| **Course Assessment and Grading** | | | | |
| **Activities** | **Number** | **Contribution** | **Notes** | |
| Presentation (Midterm Grade) | 1 | %40 | This is a practice-based course, no written exams. Includes oral presentation. Evaluation criteria are specified in the rubric. | |
| Internship File (Final Grade) | 1 | %60 | This is a practice-based course, no written exams. Includes submission of an internship file. Evaluation criteria are specified in the internship file. | |
| **ECTS Table** | | | | |
| **Content** | | **Number** | **Hour** | **Total** |
| Class Hours | | 14 | 2 | 28 |
| Out-of-Class Study | | 14 | 8 | 112 |
| Presentation | | 1 | 10 | 42 |
| Report | | 1 | 10 | 40 |
| **Total:** | | | | 160 |
| **Total / 30:** | | | | 160/30 |
| **ECTS Credits:** | | | | 5 |

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| --- | --- |
| **Past Term Achievements** | |
| 2024-2025 Spring Semester  Tic 212 Internship  12  10  8  6  4  2  0  NA FF FD DD DC CC CB BB BA AA |  |