

SYLLABUS
Vocational School

Course Code	Course Title		Credits	ECTS Value
MBH 212	Traineeship		1-1-2	5
Prerequisite Courses:				
Course Language:	Turkish	Course Delivery Mode:	online	
Course Type and Level:	Elective, Second Year, Second Semester			
Instructor's Title, Name, and Surname		Course Hours	Office Hours	Contact
Assistant Prof. Dr. A. Püren Doğanay			Thursday	purendoganay@cag.edu.tr
Course Coordinator:				
Course Objectives				
Course Learning Outcomes	Upon successful completion of this course, the student will be able to;		Relations	
			Program Outcomes	Net Contribution
	1	Applies the knowledge gained by participating in workplace processes.	2,4,6,11,12,13	5,5,5,5,5,5
	2	Applies their university education experiences to their professional life.	2,4,6,11,12,13	5,5,5,5,5,5
	3	Transfers their university education experiences to their professional life.	2,4,6,11,12,13	5,5,5,5,5,5
	4	Analyzes the duties and activities of professional experts in the workplace.	2,4,6,11,12,13	5,5,5,5,5,5
	5			
	6			
Course Content:		Work experience during university education is beneficial in developing students' career goals. In this context, by taking an internship course, students complete internships related to their fields and have the opportunity to apply their experiences by building a bridge between the education process and working life. Furthermore, these gains enable them to easily adapt to the sector when they transition to their professional careers.		
Course Schedule (Weekly Plan)				
Week	Topic	Preparation	Teaching Methods and Techniques	
1	Review of the course syllabus	None	Review of the course syllabus	
2	Effective presentation skills	None	Presentation, question-and-answer session	
3	Student presentations	Presentations incorporating their experiences are prepared	Student presentation, overall assessment	

4	Student presentations	Presentations incorporating their experiences are prepared	Student presentation, overall assessment
5	Student presentations	Presentations incorporating their experiences are prepared	Student presentation, overall assessment
6	Student presentations	Presentations incorporating their experiences are prepared	Student presentation, overall assessment
7	Student presentations	Presentations incorporating their experiences are prepared	Student presentation, overall assessment
8	Midterm Exam	The midterm exam will be assessed based on the internship presentation.	
9	Midterm Exam		
10	No classes will be held after the midterm exam. The final grade will be assessed based on the internship file.		
11			
12			
13			
14			
15			
16			
17	Final Exam	The final exam will be evaluated based on the internship file and the institution's grade.	
18	Final Exam		

Course Resources

Textbook: Presentation prepared by the instructor

Recommended References:

Course Assessment and Evaluation

Activities	Number	Percentile	Notes
Midterm Exam	1	40%	Internship presentation
Project			
Assignment			
Presentation			
Participation / Process-related activities			

Final	1	60%	Internship file and company report	
ECTS Table				
Content	Number		Hours	Total
Course Duration	14		2	28
Out-of-Class Study	14		4	56
Assignment				
Presentation				
Participation / Process-related activities				
Midterm Exam (Midterm Exam Duration + Midterm Exam Preparation)	1		25	25
Final Exam (Final Exam Duration + Final Exam Preparation)	1		30	30
Total:				128
Total / 30:				139÷ 30 ≈4,6
ECTS Credit:				5

Past Term Achievements

2024-2025 Spring Semester

