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| SYLLABUS  Faculty of Law | | | | | | | | | | | | | |
| Course Code | | | **Course Title** | | | | | | **Credits** | | | ECTS Value | |
| LAW257 | | | Administrative Law | | | | | | 3 | | | 5 | |
| Prerequisite Courses: | | | None | | | | | | | | | | |
| Course Language: | | | Turkish | | | **Course Delivery Mode:** | | | | Face to face | | | |
| Course Type and Level: | | | Compulsory/Fall Semester/Undergraduate | | | | | | | | | | |
| Instructor's Title, Name, and Surname | | | | | | **Course Hours** | | | **Office Hours** | | | Contact | |
| Assistant Professor Mustafa Okşar | | | | | | Monday 14:10-16:30 | | | Monday 13:00-14:00 | | | mustafaoksar@cag.edu.tr | |
| Course Coordinator: | | | Assistant Professor Mustafa Okşar | | | | | | | | | | |
| Course Objectives | | | | | | | | | | | | | |
| Course Learning Outcomes | Upon successful completion of this course, the student will be able to; | | | | | | | | | Relations | | | |
| Program Outcomes | | | Net Contribution |
| 1 | | Knows the basic institutions, concepts and theories of administrative law and, in this context, Administration. | | | | | | | 1,3,4 | | | 4 |
| 2 | | Understands the concept of administration and administrative law, administrative organization and administrative procedures, administrative contracts and the activities and means of action of the Administration, and knows how to apply them. | | | | | | | 1,3,4 | | | 4 |
| 3 | | Define administration and administrative law and state its basic characteristics. Define administrative organization and list the basic principles that govern administrative organization. | | | | | | | 1,3 | | | 4 |
| 4 | | Define central administration and local administration institutions and establish the relationship between them. Classify administrative procedures and define individual administrative and regulatory procedures within this framework. | | | | | | | 1,2,3 | | | 4 |
| 5 | | It can determine whether an activity constitutes a public service. It can define the limits of administrative law enforcement powers. It can list the conditions for being a public official. It can define the legal regime to which public officials are subject. | | | | | | | 1,2,3 | | | 4 |
| 6 | | Can identify the nature of public goods. Can list the types and characteristics of administrative contracts. Can determine the tender processes. | | | | | | | 1,2 | | | 4 |
| 7 | |  | | | | | | |  | | |  |
| Course Content: | | | In the Administrative Law course, the concept of administration and administrative law, administrative organization and administrative procedures, public service, administrative law enforcement and powers, public officials, public goods, administrative contracts and tender types and processes. | | | | | | | | | | |
| Course Schedule (Weekly Plan) | | | | | | | | | | | | | |
| Week | | **Topic** | | | | | **Preparation** | | | | Teaching Methods and Techniques | | |
| 1 | | Administration and Administrative Law (Concept of Administration); Administrative Law (Definition, Systems, Development and Characteristics) | | | | | Course K. Section 1-2 | | | | Lecture, Question and Answer | | |
| 2 | | Sources of Administrative Law, Sections of Administrative Law and Principles Governing Administrative Law; | | | | | Course K. Section 2 | | | | Lecture, Question and Answer, Sample Court Decisions | | |
| 3 | | Administrative Organization The principles governing the administrative organization are: Public Legal Personality and the Principle of Administrative Integrity | | | | | Course K. Section 3 | | | | Lecture, Question and Answer | | |
| 4 | | Administrative Organization Central Administration; Local Administration Organizations | | | | | Course K. Section 4 | | | | Lecture, Question and Answer | | |
| 5 | | Concept, Types and Features of Administrative Transactions | | | | | Course K. Section 5 | | | | Lecture, Question and Answer | | |
| 6 | | Individual Administrative Procedures (Administrative Decisions) | | | | | Course K. Section 6 | | | | Lecture, Question and Answer | | |
| 7 | | Regulatory Actions | | | | | Course K. Section 7 | | | | Lecture, Question and Answer | | |
| 8 | | Midterm Exam | | | | |  | | | |  | | |
| 9 | | Midterm Exam | | | | |  | | | |  | | |
| 10 | | Administrative Agreements | | | | | Course K. Section 8 | | | | Lecture, Question and Answer | | |
| 11 | | Administrative Agreements | | | | | Course K. Section 8 | | | | Lecture, Question and Answer | | |
| 12 | | Public service | | | | | Course K. Section 9 | | | | Lecture, Question and Answer | | |
| 13 | | Law enforcement | | | | | Course K. Section 10 | | | | Lecture, Question and Answer | | |
| 14 | | Public Officials | | | | | Course K. Section 11 | | | | Lecture, Question and Answer | | |
| 15 | | Public Officials | | | | | Course K. Section 11 | | | | Lecture, Question and Answer | | |
| 16 | | Public Goods | | | | | Course K. Section 12 | | | | Lecture, Question and Answer | | |
| 17 | | Final Exam | | | | |  | | | |  | | |
| 18 | | Final Exam | | | | |  | | | |  | | |
| Course Resources | | | | | | | | | | | | | |
| Textbook: | | | | İdare Hukuku Dersleri; Kemal Gözler- Gürsel Kaplan, Ekin Basım Yayın Dağıtım, Bursa, 2024. | | | | | | | | | |
| Recommended References: | | | | 1. Türk İdare Hukuku, Bahtiyar AKYILMAZ, Murat SEZGİNER, Cemil KAYA, Seçkin y., 2024.   2. Instructor's Lecture Notes  3. Lecture notes with practical solutions and sample decisions | | | | | | | | | |
| Course Assessment and Evaluation | | | | | | | | | | | | | |
| Activities | | | | **Number** | **Percentile** | | | Notes | | | | | |
| Midterm Exam | | | | 1 | %40 | | | Written Exam | | | | | |
| Project | | | | - | - | | | - | | | | | |
| Assignment | | | | - | - | | | - | | | | | |
| Presentation | | | | - | - | | | - | | | | | |
| Portfolio | | | | - | - | | | - | | | | | |
| Final | | | | 1 | %60 | | | Written Exam | | | | | |
| ECTS Table | | | | | | | | | | | | | |
| Content | | | | | **Number** | | | **Hours** | | | | Total | |
| Course Duration | | | | | **14** | | | **3** | | | | 42 | |
| Out-of-Class Study | | | | | **14** | | | **3** | | | | 42 | |
| Assignment | | | | | **-** | | | **-** | | | | - | |
| Presentation | | | | | **-** | | | **-** | | | | - | |
| Project | | | | | **14** | | | **1** | | | | 14 | |
| Midterm Exam (Midterm Exam Duration + Midterm Exam Preparation) | | | | | **1** | | | **20** | | | | 20 | |
| Final Exam (Final Exam Duration + Final Exam Preparation) | | | | | **1** | | | **30** | | | | 30 | |
| Total: | | | | | | | | | | | | 148 | |
| Total / 30: | | | | | | | | | | | | 4,9 | |
| ECTS Credit: | | | | | | | | | | | | 5 | |

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| Past Term Achievements | |
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