

**SYLLABUS**  
**Faculty of Law**

Course Unit Code	Course Title		Credits	ECTS Value
LAW257	Administrative Law		3 (3-0-3)	5
<b>Prerequisite Courses:</b>	No			
<b>Language of Instruction:</b>	Turkish	<b>Lesson Teaching Style:</b>	Face to Face	
<b>Course Type and Level:</b>	<b>Compulsory / Fall Semester / Undergraduate</b>			
<b>Title, Name and Surname of the Instructor of the Course</b>		<b>Course Hours</b>	<b>Office Hours</b>	<b>Communication</b>
Assist. Prof. Dr. Mustafa OKŞAR		Monday 14:10- 16:30	Monday 13:00- 14:00	mustafaoksar@cag.edu.tr
<b>Course Coordinator:</b>	Assist. Prof. Dr. Mustafa OKŞAR			
<b>Objectives of the Course</b>				
<b>Course Learning Outcomes</b>	Upon successful completion of this course, the student will be able to:		<b>Relations</b>	
			Program Outcomes	Net Contribution
	1	Knows the basic institutions, concepts and theories of administrative law and administration in this context.	1,3,4	4
	2	Understands the concept of administration and administrative law, administrative organization and administrative procedures, administrative contracts and the activities of the Administration and means of action and knows how to apply them.	1,3,4	4
	3	Define administrative and administrative law and state its basic features. Define the administrative organization and list the basic principles that dominate the administrative organization.	1,3	4
	4	Define central administration and decentralization organizations and establish the relationship between them. Classify administrative acts and define individual administrative and regulatory acts within this framework.	1,2,3	4
	5	It can determine whether an activity is a public service or not. It can determine the limits of administrative law enforcement powers. Can list the conditions of the concept of public official. Define the legal regime to which public officials are subject.	1,2,3	4
	6	Can determine the quality of public property. It can list the types and qualifications of administrative contracts. Determine tender processes.	1,2	4
7				
<b>Course Description:</b>	<b>In the Administrative Law course, the concept of administration and administrative law, administrative organization and administrative transactions, Public service, administrative law enforcement and powers, Public officials, Public goods, Administrative contracts and tender types and processes.</b>			
<b>Course Contents: (Weekly Lesson Plan)</b>				
<b>Week</b>	<b>Topic</b>	<b>Preparation</b>	<b>Teaching Methods and Techniques</b>	
1	Administrative and Administrative Law (Administrative Concept); Administrative Law (Definition, Systems, Development and Features)	Lesson K. Chapters 1-2	Lecture Q&A	
2	Sources of Administrative Law , Parts of Administrative Law and Principles Governing	Lesson K. Chapter 2	Lecture Q&A	

	Administrative Law;		
3	Administrative Organization Principles Governing the Administrative Organization; The Principle of Public Legal Personality and Integrity of the Administration	Lesson K. Chapter 3	Lecture Q&A
4	Administrative Organization Central Administration; Decentralization Organizations	Lesson K. Chapter 4	Lecture Q&A
5	Administrative Action Concept, Types, Features	Lesson K. Chapter 5	Lecture Question and Answer, Sample Judicial Decisions
6	Individual Administrative Actions (Administrative Decisions)	Lesson K. Chapter 6	Lecture Q&A
7	Regulatory Actions	Lesson K. Chapter 7	Lecture Q&A
8	Midterm Exam		
9	Midterm Exam		
10	Administrative Contracts	Lesson K. Chapter 8	Lecture Q&A
11	Administrative contracts	Lesson K. Chapter 8	Lecture Q&A
12	Public Service	Lesson K. Chapter 9	Lecture Q&A
13	Law enforcement	Lesson K. Chapter 10	Lecture Q&A
14	Public Officials	Lesson K. Chapter 11	Lecture Q&A
15	Public Officials	Lesson K. Chapter 11	Lecture Q&A
16	Public Goods	Lesson K. Chapter 12	Lecture Q&A
17	Final Exam		
18	Final Exam		

#### Course Resources

<b>Textbook:</b>	<b>Administrative Law Courses; Kemal Gözler- Gürsel Kaplan, Ekin Printing Publishing Distribution, Bursa, 2024.</b>
<b>Recommended Reading:</b>	<ol style="list-style-type: none"> <li>1. Turkish Administrative Law, Bahtiyar AKYILMAZ, Murat SEZGİNER, Cemil KAYA, Seçkin y., 2024.</li> <li>2. Faculty Member Lecture Notes</li> <li>3. Lecture notes with practical question solutions, sample decisions</li> </ol>

#### Course Assessment and Evaluation

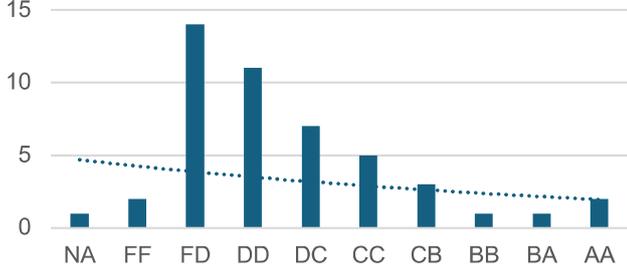
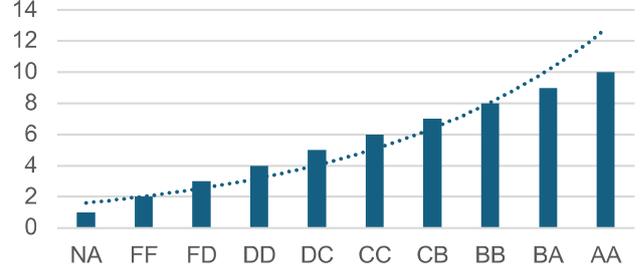
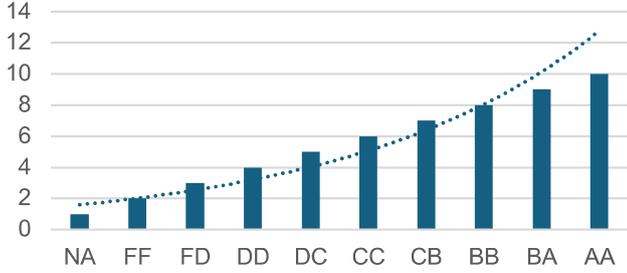
Events	Number	Contribution	Notes
Midterm Exam	1	%40	Written Exam
Project	-	-	-
Homework	-	-	-
Presentation	-	-	-
Portfolio	-	-	-
Finale	1	%60	Written Exam

#### ECTS Table

Content	Number	Hour	Sum
Course duration	14	3	42
Out-of-Class Work	14	3	42

Assignments	-	-	-
Presentation	-	-	-
Participation/ In-Process Activities	14	1	14
Midterm Exam (Midterm Exam Duration + Midterm Exam Preparation)	1	20	20
Final Exam (Final Exam Duration + Final Exam Preparation)	1	30	30
<b>Sum:</b>			148
<b>Total of 30:</b>			4,9
<b>ECTS Credits:</b>			5

**Past Achievements**

 2024-2025 Güz Yarıyılı  
 LAW257 İdare Hukuku

 2024-2025 Bahar Yarıyılı  
 Ders Kodu ve Adı

 2025-2026 Güz Yarıyılı  
 Ders Kodu ve Adı

 2025-2026 Bahar Yarıyılı  
 Ders Kodu ve Adı

 2025-2026 Bahar Yarıyılı  
 Ders Kodu ve Adı

 2025-2026 Bahar Yarıyılı  
 Ders Kodu ve Adı
