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| ***ÇAĞ UNIVERSITY***  ***FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES*** | | | | | | | | | | | | | | | | | | | | | | | |
| **Code** | | | | **Course Title** | | | | | | | | | | | | **Credit** | | | | | **ECTS** | | |
| FLE 203 | | | | Vocational English I | | | | | | | | | | | | 4 (4-0) | | | | | 6 | | |
| **Prerequisites** | | | | | | | | **None** | | | | | | | | | | | | | | | |
| **Language of Instruction** | | | | | | | | English | | | | **Mode of Delivery** | | | | | | **Face to face** | | | | | |
| **Type and Level of Course** | | | | | | | | Main/ Undergraduate/ 3.Year/ Fall Semester | | | | | | | | | | | | | | | |
| **Lecturer** | | | | | **Name** | | | | | | Lecture Hours | | | | | | Office Hours | | | | **Contacts** | | |
| **Course Coordinator** | | | | | Betül Turgay | | | | | | Wed. 11:20-12:00  Friday. 10.30-12:50 | | | | | | Friday 13.00-13.30 | | | | [betulturgay@cag.edu.tr](mailto:betulturgay@cag.edu.tr) | | |
| **Course Objective** | | | | | This course aims to enable the students to recall vocabulary in the field of International Management . It also develops communication and speaking skills of the students expanding their reading comprehension and critical thinking skills via authentic texts. It also focuses on developing advanced reading and writing skills of the students. | | | | | | | | | | | | | | | | | | |
| **Learning Outcomes of the Course** | |  | Students will be able | | | | | | | | | | | | | | | | | **Relationship** | | | |
| Prog. Output | | | **Net Effect** |
| 1 | to recall jargon of International Management | | | | | | | | | | | | | | | | | 1 | | | **5** |
| 2 | to recognize vocabulary in written and spoken discourse. | | | | | | | | | | | | | | | | | 1 | | | **5** |
| 3 | to restate a sentence/phrase. | | | | | | | | | | | | | | | | | 1 | | | **3** |
| 4 | to summarize an authentic text | | | | | | | | | | | | | | | | | 1 | | | **4** |
| 5 | to express themselves in spoken and written forms. | | | | | | | | | | | | | | | | | 1 | | | **4** |
| 6 | to make inferences from the written texts | | | | | | | | | | | | | | | | | 1 | | | **4** |
| 7 | to think beyond the text | | | | | | | | | | | | | | | | | 1 | | | **5** |
| **Course Description:** This course is designed to enable the students expand their vocabulary in the field of International Management. It also aims to develop their reading comprehension skills expanding their critical thinking skills. It is designated to improve the students speaking skills as well as their writing skills without ignoring the grammatical aspects of these skills. | | | | | | | | | | | | | | | | | | | | | | | |
| **Course Contents:( Weekly Lecture Plan )** | | | | | | | | | | | | | | | | | | | | | | | |
| **Weeks** | **Topics** | | | | | | | | | | | | **Preparation** | | | | | | **Teaching Methods** | | | | |
| **1** | Business or pleasure: Corporate entertainment Discussing corporate entertainment  Grammar: Tense review | | | | | | | | | | | | Textbook, Unit 1 | | | | | | **Discussion & Lectures** | | | | |
| **2** | Listening: People chatting at corporate events; Discussing corporate entertainment | | | | | | | | | | | | Textbook, Unit 1 | | | | | | **Writing & Role Play** | | | | |
| **3** | Vocabulary: Small talk  Phrase bank : Making conversation  Grammar : tense review | | | | | | | | | | | | Textbook, Unit 1  Workbook | | | | | | **Discussion & Lectures** | | | | |
| **4** | Information exchange: Describing attitudes to and content of meetings | | | | | | | | | | | | Textbook, Unit 2 | | | | | | **Discussion & Lectures** | | | | |
| **5** | UNIT 2: Reading : What Price a Degree | | | | | | | | | | | | Textbook, Unit 2 | | | | | | **Discussion & Lectures, Inquiry learning of vocabulary** | | | | |
| **6** | Listening A meeting: problems with a product; Five meetings: discrepancies; The language of meetings | | | | | | | | | | | | Textbook, Unit 2  Workbook | | | | | | **Writing & Role Play** | | | | |
| **7** | Vocabulary: Meetings  Grammar: conditionals  Phrase bank Debating issues | | | | | | | | | | | | Textbook, Unit 3 | | | | | | **Discussion & Lectures,**  **Writing & Role Play** | | | | |
| **8** | Voice and visuals: doing a quiz on how to command attention; giving feedback on a presentation | | | | | | | | | | | | Textbook, Unit 3 | | | | | | **Discussion & Lectures**  **Presentation, Discussion** | | | | |
| **9** | Reading : The IT Fallacy  Listening: Voicemail; Presenters giving information in different ways | | | | | | | | | | | | Textbook, Unit 3 | | | | | | **Presentation, Discussion** | | | | |
| **10** | Vocabulary Presentations  Grammar Modal verbs  Phrase bank Describing and commenting on visuals | | | | | | | | | | | | Textbook, Unit 3  Workbook | | | | | | **Inductive teaching of grammar & Contextualization Exercises** | | | | |
| **11** | Problems on the phone Discussing phone usage and its usefulness; Dealing with chatterboxes; Complaining and dealing with complaints | | | | | | | | | | | | Textbook, Unit 4 | | | | | | **Discussion & Lectures,**  **Inductive teaching of grammar & Contextualization Exercises** | | | | |
| **12** | UNIT 4: Reading: Articles on voice and visual impact  Listening: People discussing a problem; People solving a problem | | | | | | | | | | | | Textbook, Unit 4 | | | | | | **Question and Answer,**  **Discussion & Lectures** | | | | |
| **13** | Vocabulary: Phone, tablet and email  Grammar: Complex question formation | | | | | | | | | | | | Textbook, Unit 4  Workbook | | | | | | **Discussion & Lectures** | | | | |
| **14** | Phrase bank : On the phone,  Revision &Workbook | | | | | | | | | | | | Textbook, Unit 4  Workbook | | | | | | **Presentation, Discussion** | | | | |
| **REFERENCES** | | | | | | | | | | | | | | | | | | | | | | | |
| **Textbook** | | | | | | in company Upper Intermediate /Macmillan/ Mark Powell and John Allison | | | | | | | | | | | | | | | | | |
| **ASSESSMENT METHODS** | | | | | | | | | | | | | | | | | | | | | | | |
| **Activities** | | | | | | | **Number** | | | **Effect** | | | | **Notes** | | | | | | | | | |
| **Midterm Exam**  **Homework** | | | | | | | **1**  **1** | | | **30%**  **20%** | | | |  | | | | | | | | | |
| ***Effect of The Activities*** | | | | | | |  | | | **50%** | | | |  | | | | | | | | | |
| ***Effect of The Final Exam*** | | | | | | | **1** | | | **50%** | | | |  | | | | | | | | | |
| **ECTS TABLE** | | | | | | | | | | | | | | | | | | | | | | | |
| **Contents** | | | | | | | | | **Number** | | | | | | **Hours** | | | | | | | **Total** | |
| **Hours in Classroom** | | | | | | | | | **14** | | | | | | **4** | | | | | | | **56** | |
| **Hours out Classroom** | | | | | | | | | **14** | | | | | | **4** | | | | | | | **56** | |
| **Midterm exam** | | | | | | | | | **1** | | | | | | **20** | | | | | | | **20** | |
| **Homework** | | | | | | | | | **1** | | | | | | **20** | | | | | | | **20** | |
| **Final Exam** | | | | | | | | | **1** | | | | | | **40** | | | | | | | **40** | |
| **Total**  **Total / 30**  **ECTS Credit** | | | | | | | | | | | | | | | | | | | | | | **192** | |
| **=192/30=6.4** | |
| **6** | |
| **RECENT PERFORMANCE** | | | | | | | | | | | | | | | | | | | | | | | |
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