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| SYLLABUSFaculty of Law |
| Course Code | **Course Title** | **Credits** | ECTS Value |
| ENG 407 | Legal Terminology | (3-1-3) 4 | 5 |
| Prerequisite Courses: |  Professional English IV |
| Course Language: |  English | **Course Delivery Mode:** |  Face to face, online |
| Course Type and Level: |  Compulsory/ Undergraduate 4th Year/ Fall Semester |
| Instructor's Title, Name, and Surname | **Course Hours** | **Office Hours** | Contact |
| Lecturer Özen Tekin | Mon:10:00-10:40, 10:50-11:30, 11:40-12:20, 12:30-13:10,13:20-14:00,14:10-14:50Tues:10:50-12:20 | Wednesday (11.40-13.10) | ozentekin@cag.edu.tr |
| Course Coordinator: | Lecturer Özen Tekin |
| Course Objectives |
| Course Learning Outcomes | Upon successful completion of this course, the student will be able to; | Relations |
| Program Outcomes | Net Contribution |
| 1 | Develop and enhance adequate reading comprehension skills. | 9 | 4 |
| 2 | Develop and enhance adequate listening skills. | 9,10  | 4,4 |
| 3 | Develop and enhance adequate speaking skills. | 9 | 4 |
| 4 | Build and solidify vocabulary foundation. | 10 | 4 |
| 5 | Develop conversational and presentational skills. | 9,10 | 4,4 |
| 6 | Recognizes legal terminology and sentence structures in Legal English. | 9,10 | 4,4 |
| 7 | Identifies current legal issues. | 9 | 4 |
| Course Schedule (Weekly Plan) |
| Week | **Topic** | **Preparation** | Teaching Methods and Techniques |
| 1 | Introduction / Course Requirements | Reviewing the course syllabus and textbook | Introduction – Question and Answer |
| 2 | Memorandum | Text Book Unit 5 | Lecture, text review, analytical discussion |
| 3 | Writing: Writing a short e-mail | Text Book Unit 5 | Brainstorming, writing exercises, discussion on format and content |
| 4 | Text Analysis | Text Book Unit 5 | Critical reading, identification of key legal elements, group discussion |
| 5 | Contracts:remedies | Text Book Unit 6 | Lecture, problem-solving activities, case discussion |
| 6 | Text Analysis: Email of advice | Text Book Unit 6 | Analytical reading, examination of advice structure, paired discussion |
| 7 | Writing: E mail of advice | Text Book Unit 6 | Brainstorming, drafting exercises, group feedback |
| 8 | Midterm Exam |  |  |
| 9 | Midterm Exam |  |  |
| 10 | Key Terms | Text Book Unit 6 | Terminology exercises, contextual application, group discussion |
| 11 | Contracts:assignment and third party rights | Text Book Unit 7 | Lecture, case study, scenario analysis |
| 12 | Writing: Reply to a Demand Letter or Denying the Allegations Made | Text Book Unit 7 | Text analysis, writing practice, group discussion |
| 13 | Language Focus | Text Book Unit 7 |

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| Grammar and terminology exercises, example sentence practice |

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| 14 | Language Use: Passive Constructions, Giving Advice and Expressing Obligations | Text Book Unit 7 | Lecture, applied exercises, discussion |
| 15 | Writing: A letter of Advice | Text Book Unit 7 | Brainstorming, writing practice, group feedback |
| 16 | Revision | Worksheet | General review |
| 17 | Final Exam |  |  |
| 18 | Final Exam |  |  |
| Course Resources |
| Textbook: | Lindner, A. K. (2015) *International Legal English*. In Houser, R. N. (Eds.), Cambridge University Press. ISBN 978-0-521-71899-8 |
| Recommended References: | www.cambridge.org |
| Course Assessment and Evaluation |
| Activities | **Number** | **Percentile** | Notes |
| Midterm Exam | 1 | %40 |  |
| Final | 1 | %60 |  |
| ECTS Table |
| Content | **Number** | **Hours** | Total |
| Course Duration | **14** | **4** | 42 |
| Out-of-Class Study | **14** | **4** | 42 |
| Midterm Exam (Midterm Exam Duration + Midterm Exam Preparation) | **1** | **30** | 30 |
| Final Exam (Final Exam Duration + Final Exam Preparation) | **1** | **40** | 40 |
| Total: | 154 |
| Total / 30: | 154/30 |
| ECTS Credit: | 5 |