

SYLLABUS
Vocational School

Course Unit Code	Course Title		Credits	ECTS Value
MBH-201	Knowledge of Civil Procedure Law		2-0-2	5
Prerequisite Courses:	-			
Language of Instruction:	Turkish	Lesson Teaching Style:	Face to face	
Course Type and Level:	Mandatory-Complementary			
Title, Name and Surname of the Instructor of the Course		Course Hours	Office Hours	Communication
Lecturer Dilara Çıplak		Monday 13.25-14.55	Thursday 09.00-16.30	dilaraciplak@cag.edu.tr
Course Coordinator:				
Objectives of the Course				
Course Learning Outcomes	Upon successful completion of this course, the student will be able to:		Relations	
			Program Outcomes	Net Contribution
	1	Judicial remedies and judicial jurisdiction explain the concepts of adversarial and non-contentious judiciary.	1,2,3,4	5,5,5,5
	2	Explains the opening of the case, duties and authority, investigation, trial and judgment processes.	1,2,3,4	5,5,5,5
	3	Explains, discusses and interprets the concepts of evidence.	1,2,3,4	5,5,5,5
	4	Explains and compares trial procedures.	1,2,3,4	5,5,5,5
	5	Explains the basic information about judgments and legal remedies.	1,2,3,4	5,5,5,5
	6	Explains the basic knowledge about out-of-court alternative solutions and compares the concepts.	1,2,3,4	5,5,5,5
Course Description:	In the Civil Procedure Law course, the difference between civil jurisdiction and criminal jurisdiction and adversarial jurisdiction and non-contentious jurisdiction are compared, general courts and special courts, courts of first instance, and higher judiciary are examined in detail; Within the scope of the duties and powers of the courts, issues such as detailed examination of jurisdiction problems, litigation conditions, trial and judgment and alternative dispute resolution methods are examined comparatively.			
Course Contents: (Weekly Lesson Plan)				
Week	Topic	Preparation	Teaching Methods and Techniques	
1	The Purpose of Civil Procedure Law, Its Concept, Its Place Among the Branches of Law, Application by Place and Time	Textbook, Slides	Lecture, legislation review	
2	Principles Governing Civil Procedure Law	Textbook, Slides	Lecture, case analysis, legislation review	
3	The Concept and Types of Judiciary and Courts in Civil Jurisdiction	Textbook, Slides	Lecture, case analysis, legislation review	
4	Duties and Authority	Textbook, Slides	Lecture, case analysis, legislation review	
5	Judicial Officials, Legal Liability of Judges and Prohibition of Judges from Hearing the Case and Refusal Cases	Textbook, Slides	Lecture, case analysis, legislation review	
6	Procedural Procedures and Reinstatement and Parties	Textbook, Slides	Lecture, case analysis, legislation review	

7	Case Conditions and Types	Textbook, Slides	Lecture, case analysis, legislation review
8	Midterm Exam		
9	Midterm Exam		
10	Filing the Case, Elements of the Petition, Results of the Filing of the Case	Textbook, Slides	Lecture, case analysis, legislation review
11	Response to the Case, Reasons for Defense, Elements of the Reply Petition,	Textbook, Slides	Lecture, case analysis, legislation review
12	Preliminary Examination and Investigation	Textbook, Slides	Lecture, case analysis, legislation review
13	Proof and Evidence	Textbook, Slides	Lecture, case analysis, legislation review
14	Decision and Judgment, About Legal Remedies	Textbook, Slides	Lecture, case analysis, legislation review
15	Alternative Dispute Resolution Methods	Textbook, Slides	Lecture, case analysis, legislation review negotiation
16	General Revision, Observation of Students' Development	Textbook, Slides	Lecture, case analysis, legislation review negotiation
17	Final Exam		
18	Final Exam		

Course Resources

Textbook:	PEKCANITEZ/ATALAY/ÖZEKES, Basic Information Textbook, Vedat Kitapçılık, Istanbul, 2024
Recommended Reading:	Lecture Slides

Course Assessment and Evaluation

Events	Number	Contribution	Notes
Midterm Exam	1	30%	It will be held in written and multiple choice form
Project			
Homework			
Presentation			
Participation / In-process activities	1	10%	Active participation in discussions, group work, and classroom activities
Finale	1	60%	It will be held in written and multiple choice form

ECTS Table

Content	Number	Hour	Sum
Course duration	14	2	28
Out-of-Class Work	14	4	56
Assignments			
Presentation			
Participation / In-process activities	14	1	14
Midterm Exam (Midterm Exam Duration + Midterm Exam Preparation)	1	10	10
Final Exam (Final Exam Duration + Final Exam Preparation)	1	20	20
Sum:			133
Total of 30:			128÷ 30 ≈4,26
AKTS Credits:			5

Past Achievements
