

## SYLLABUS

### Faculty of Arts and Sciences, English Translation and Interpreting Department Program

Course Code	Course Name		Credit	ECTS Value	
OSD135	Volunteering Activities		2 (2-0-2)	3	
Prerequisite Courses	None				
Course Language	Turkish	Course Delivery Method:	Online		
Course Type and Level	General Elective/1st Year/ Semester				
Instructor's Title, Name and Surname Title,First Name and Last Name		Course Hours	Office Hours	Contact	
Lecturer İlhan KARMUTOĞLU		Friday 18:30	Office Hours: Tuesday & Wednesday 10:00–16:30	ilhansavasan@cag.edu.tr	
Course Coordinator	Lecturer İlhan KARMUTOĞLU				
Course Objective					
Course Learning Outcomes	Upon successful completion of this course, the student will be able to;			Relationships	
				Program Outcomes	Net Contributors
	1	Define the concept of volunteering.	10,1	3	
	2	Develop sensitivity to social issues.	1,11	4	
	3	Participate in communication and teamwork, applying related skills.	2,12	5	
	4	Design, plan, and implement projects for volunteer activities.	8,12	4	
	5	Analyze and enhance the importance of cultural and ethical values.	1,10	5	
	6	Critically evaluate and share their own experiences.	9,7	4	
	7				
Course Content:	This course introduces the concept of volunteering and volunteer management to encourage students' active participation in volunteer activities. It covers the definition and scope of volunteering, the roles and responsibilities of volunteers, and the principles of volunteer management and organization. Core areas of volunteering—such as disaster and emergency response, environment, education, culture and tourism, sports, health, and social services—are examined. Throughout the semester, students develop a project in a selected field of volunteering, form project teams, prepare plans, and engage in field applications. By gaining experience in voluntary work with non-governmental organizations (NGOs), they strengthen their sense of social responsibility and solidarity. At the end of the term, students submit a written report and present the results of their volunteer projects.				
Course Content: (Weekly Course Plan)					
Week	Topic	Preparation	Teaching Methods and Techniques		
1	Introduction: course objectives, scope, operation, evaluation criteria, and explanation of the semester-long project process	-	Lecture, Discussion		
2	Concept and Scope of Volunteering	Slides	Lecture, Discussion		

3	Volunteering in Non-Governmental Organizations (NGOs)	Slides	Lecture, Discussion
4	Why Are Volunteers Important?	Slides	Lecture, Discussion
5	Volunteer Management: Definition, sample volunteer job descriptions, examples of volunteer activities	Slides	Lecture, Discussion
6	Introduction to general project management for developing volunteer projects	Application form	Project Preparation
7	Formation of project teams and submission of topic proposals	Application form	Project Preparation
8	Midterm – Project Proposal Submission	-	-
9	Midterm – Project Proposal Submission	-	-
10	Project Kick-off and Planning Presentations	Field Work	Practice
11	First Progress Evaluation	Field Work	Practice
12	Interim Report and Feedback	Field Work	Practice
13	Interim Report and Feedback	Field Work	Practice
14	Project Implementation and Presentations	Group Work	Group Work
15	Project Implementation and Presentations	Group Work	Group Work
16	Project Implementation and Presentations	Group Work	Group Work
17	Final Week – Preparation of Final Project Report	-	Project Submission
18	Final Week – Preparation of Final Project Report	-	Project Submission

#### Course Resources

<b>Textbook</b>	Şentürk, M. <i>Dünyada Gönüllülük Araştırmaları</i> [Studies on Volunteering Worldwide].
<b>Recommended Resources</b>	<a href="https://dergipark.org.tr/en/pub/iusosyoloji/issue/561/5560">https://dergipark.org.tr/en/pub/iusosyoloji/issue/561/5560</a> <a href="https://dergipark.org.tr/en/pub/msgsusbd/issue/46978/589562">https://dergipark.org.tr/en/pub/msgsusbd/issue/46978/589562</a>

#### Course Assessment and Evaluation

Activities	Number	Contribution	Notes
<b>Midterm / Project Proposal Submission</b>	1	25%	Submission of Project Proposal
<b>Presentation</b>	1	25%	Group Presentation
<b>Final Report</b>	1	50%	Final Project Report

#### ECTS Table

Content	Number	Hours	Total
Class Hours	14	2	28
Out-of-Class Study	14	2	28
Presentation / Project Preparation	1	10	10
Midterm (Exam Time + Preparation)	1	8	8
<b>Final Exam (Exam Time + Preparation)</b>	1	16	16

<b>Total:</b>	<b>90</b>
<b>Total / 30:</b>	<b>90/30=3</b>
<b>ECTS Credit:</b>	<b>3</b>

**Previous Term Achievements**

