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| *VOCATİONAL SCHOOL*  *DEPARTMENT OF MEDICAL DOCUMENTATION AND SECRETERIAL* | | | | | | | | | | | | | | |
| Course Code | | | **Course Title** | | | | | | **Credits** | | | | ECTS Value | |
| TRK-103 | | | Turkish I | | | | | | (2-0-2) | | | | 3 | |
| Prerequisite Courses: | | | None | | | | | | | | | | | |
| Course Language: | | | Turkish | | | **Course Delivery Mode:** | | | | Online | | | | |
| Course Type and Level: | | | Compulsory / Undergraduate 1st Year / Fall Semester | | | | | | | | | | | |
| Instructor's Title, Name, and Surname | | | | | | **Course Hours** | | | **Office Hours** | | | Contact | | |
| Asst. Prof. Dr. Birsel Çağlar Abiha | | | | | | Fri  09.00-10.30 | | | Thursday  13.00-15.00 | | | birselcaglarabiha@cag.edu.tr | | |
| Course Coordinator: | | | Asst. Prof. Birsel Çağlar Abiha | | | | | | | | | | | |
| Course Objectives | | | | | | | | | | | | | | |
| Course Learning Outcomes | Upon successful completion of this course, the student will be able to; | | | | | | | | | Relations | | | | |
| Program Outcomes | | | | Net Contribution |
| 1 | | Defines language and knows its characteristics. | | | | | | | 1 | | | | 5 |
| 2 | | Can define culture and explain its relationship with language. | | | | | | | 1 | | | | 5 |
| 3 | | Can classify world languages ​​and determine the place of Turkish within them. | | | | | | | 1 | | | | 5 |
| 4 | | Can examine the historical periods the Turkish language has gone through. | | | | | | | 1 | | | | 5 |
| 5 | | Can recognize and explain historical texts of the Turkish language. | | | | | | | 1 | | | | 5 |
| 6 | | Has knowledge of the Turkish Language Association and its work. | | | | | | | 1 | | | | 5 |
| 7 | | Knows the phonetic characteristics of Turkish. | | | | | | | 1 | | | | 5 |
| 8 | | Can know and apply the spelling and punctuation rules of Turkish. | | | | | | | 1 | | | | 5 |
| Course Content: | | | This course covers the definition and characteristics of language, the language-culture relationship, the place of Turkish among world languages, the historical development of the Turkish language, the Turkish Language Association and its work, the phonetics of Turkish, the sound events in Turkish, the characteristics of Turkish words and spelling rules. | | | | | | | | | | | |
| Course Schedule (Weekly Plan) | | | | | | | | | | | | | | |
| Week | | **Topic** | | | | | **Preparation** | | | | Teaching Methods and Techniques | | | |
| 1 | | What is Language?  The Relationship Between Language and Culture  Types of Language | | | | | None | | | | Lecture, Brainstorming, Discussion | | | |
| 2 | | The Place of Turkish Among World Languages | | | | | Article review | | | | Questions and Answers, Discussion | | | |
| 3 | | Historical Development of the Turkish Language | | | | | Article review | | | | Questions and Answers, Discussion | | | |
| 4 | | Academic Writing Language and Expression Features | | | | | Preparation from source books and lecture notes | | | | Lecture, Practice | | | |
| 5 | | Official Correspondence: Petition Writing and Practice | | | | | Reference book, Presentation | | | | Lecture, Practice | | | |
| 6 | | General Sound Characteristics of Turkish | | | | | Reference book | | | | Lecture, Practice | | | |
| 7 | | Turkish Phonetics | | | | | Reference book, Suplementary resources | | | | Lecture, Questions and Answers | | | |
| 8 | | Midterm Exam | | | | |  | | | |  | | | |
| 9 | | Midterm Exam | | | | |  | | | |  | | | |
| 10 | | Sound Events in Türkiye Turkish | | | | | Reference book, supplementary resources, lecture notes | | | | Lecture, Practice | | | |
| 11 | | Sound Events in Türkiye Turkish (Practice) | | | | | Reference book, supplementary resources, lecture notes | | | | Practice | | | |
| 12 | | Punctuation | | | | | Lecture notes | | | | Practice | | | |
| 13 | | Spelling Rules | | | | | Reference book, supplementary resources, Turkish Language Association website | | | | Lecture, Questions and Answers, Practice | | | |
| 14 | | Spelling Rules | | | | | Reference book, supplementary resources, Turkish Language Association website | | | | Lecture, Questions and Answers, Practice | | | |
| 15 | | Spelling Rules (Practice) | | | | | Lecture notes | | | | Practice | | | |
| 16 | | The Impact of Foreign Languages ​​/ Current Debates | | | | | None | | | | Discussion, Brainstorming | | | |
| 17 | | Final Exam | | | | |  | | | |  | | | |
| 18 | | Final Exam | | | | |  | | | |  | | | |
| Course Resources | | | | | | | | | | | | | | |
| Textbook: | | | | Demir, Nurettin-Emine Yılmaz (2003). *Türk Dili El Kitabı.* Ankara: Grafiker Yayınları. | | | | | | | | | | |
| Recommended References: | | | | Çoşkun, M. V. (2021). *Türkçenin Ses Bilgisi.* İstanbul: Bilge Kültür Sanat.  Efendioğlu, S.- İşçioğlu, A. (2010). Türkçe Ses Bilgisi Öğretiminde Ses Olaylarının Sınıflandırılması. *A.Ü Türkiyat Araştırmaları Enstitü Dergisi,* 43, 121-143.  Eker, Süer (2010). *Çağdaş Türk Dili*. Ankara: Grafiker Yayınları.  Ercilasun, Ahmet Bican (2012). Türkçenin Dünya Dilleri Arasındaki Yeri. *Dil Araştırmaları.* 12, 17-22.  Ersoy, Fevzi (2022). Dîvânu Lugâti’t-Türk 950 Yaşında. *Türk Dili.* 71/841, 4-9.  Güncel Türkçe Sözlük.  Karaağaç, G. (2015). *Türkçenin Ses Bilgisi.* İstanbul: Kesit Yayınları.  Tekin, Talat (2010). *Orhon Yazıtları.* Ankara: TDK Yayınları.  Türk Dil Kurumu İnternet Sitesi. | | | | | | | | | | |
| Course Assessment and Evaluation | | | | | | | | | | | | | | |
| Activities | | | | **Number** | **Percentile** | | | Notes | | | | | | |
| Midterm Exam | | | | 1 | 40% | | |  | | | | | | |
| Final | | | | 1 | 60% | | |  | | | | | | |
| ECTS Table | | | | | | | | | | | | | | |
| Content | | | | | **Number** | | | **Hours** | | | | | Total | |
| Course Duration | | | | | **14** | | | **3** | | | | | 42 | |
| Out-of-Class Study | | | | | **14** | | | **1** | | | | | 14 | |
| Midterm Exam (Midterm Exam Duration + Midterm Exam Preparation) | | | | | **1** | | | **15** | | | | | 15 | |
| Final Exam (Final Exam Duration + Final Exam Preparation) | | | | | **1** | | | **20** | | | | | 20 | |
| Total: | | | | | | | | | | | | | 91 | |
| Total / 30: | | | | | | | | | | | | | 91/30=3.03 | |
| ECTS Credit: | | | | | | | | | | | | | 3 | |