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| SYLLABUS  Higher Vocational School  Foreign Trade Program | | | | | | | | | | | | | | | | |
| Course Code | | | **Course Title** | | | | | | | | **Credits** | | | | ECTS Value | |
| ENG - 207 | | | Professional English - I | | | | | | | | (2-1-3)3 | | | | 6 | |
| Prerequisite Courses: | | | None | | | | | | | | | | | | | |
| Course Language: | | | English | | | | **Course Delivery Mode:** | | | | | Face to Face | | | | |
| Course Type and Level: | | | Compulsory / Fall Semester / Associate Degree | | | | | | | | | | | | | |
| Instructor's Title, Name, and Surname | | | | | | **Course Hours** | | | | **Office Hours** | | | | Contact | | |
| Lecturer Ali Taner | | | | | | Monday 13.25-15.45 | | | | Thursday 10.00-12.30 | | | | alitaner@cag.edu.tr | | |
| Course Coordinator: | | | Lecturer Ali Taner | | | | | | | | | | | | | |
| Course Objectives | | | | | | | | | | | | | | | | |
| Course Learning Outcomes | Upon successful completion of this course, the student will be able to; | | | | | | | | | | | Relations | | | | |
| Program Outcomes | | | | Net Contribution |
| 1 | | Will be able to list basic information and terms from dialogues. | | | | | | | | | 1 | | | | 5 |
| 2 | | Will be able to take notes of basic information and terms from short listening passages. | | | | | | | | | 1 | | | | 5 |
| 3 | | Will be able to answer questions about basic information in texts and use appropriate expressions. | | | | | | | | | 1 | | | | 5 |
| 4 | | Will be able to classify and compare words and information from short texts related to their profession. | | | | | | | | | 1 | | | | 5 |
| 5 | | Will be able to choose and use appropriate expressions in simple workplace conversations by using professional terms. | | | | | | | | | 1 | | | | 5 |
| 6 | | Will be able to prepare a simple written project text using field-specific vocabulary. | | | | | | | | | 1 | | | | 5 |
| 7 | | Will develop a positive attitude towards learning and using English in their profession and value it. | | | | | | | | | 1 | | | | 4 |
| Course Content: | | | This course is designed at the A2 level to help students develop their basic English language skills. In addition to grammar, reading, listening, and writing included in the A2 level coursebook, the course also focuses on improving students’ professional English skills related to their field. Through structured lessons and interactive activities, students will be able to learn fundamental grammar rules, understand simple texts, listen to and comprehend English conversations, and communicate effectively in writing. The course will emphasize expanding vocabulary, enhancing communication skills, and improving the ability to use professional English both orally and in writing. | | | | | | | | | | | | | |
| Course Schedule (Weekly Plan) | | | | | | | | | | | | | | | | |
| Week | | **Topic** | | | | | | **Preparation** | | | | | Teaching Methods and Techniques | | | |
| 1 | | Introduction / Course Requirements | | | | | | Reviewing the course syllabus and textbook | | | | | Introduction – Question and Answer | | | |
| 2 | | Around the World / My workplace | | | | | | Revising the vocabulary in the unit | | | | | Presentation, teaching vocabulary with visuals, question–answer, matching games | | | |
| 3 | | Welcome to the Studio | | | | | | Writing short sentences to introduce oneself | | | | | Presentation, introduction activities, role play | | | |
| 4 | | Day and Night | | | | | | Listing the vocabulary in the related unit, talking about daily routines | | | | | Presentation, visual matching, pair speaking | | | |
| 5 | | Question Time | | | | | | “Getting to Know You Activity” | | | | | Presentation, pair speaking, question–answer | | | |
| 6 | | Vocabulary: Professional Terms  Academic Reading | | | | | | Word list including field-specific terms | | | | | Presentation, question–answer activities, matching field-specific terms | | | |
| 7 | | Revision | | | | | | Reviewing the terms from previous units | | | | | Group work | | | |
| 8 | | Midterm Exam | | | | | |  | | | | |  | | | |
| 9 | | Midterm Exam | | | | | |  | | | | |  | | | |
| 10 | | On the Move / Describe a Person | | | | | | Listing means of transportation,  Describing people through visuals | | | | | Presentation, visual-supported description, role play, group work | | | |
| 11 | | Yes, You Can | | | | | | Talking about skills  Preparing for the writing project | | | | | Presentation, motivational speaking activities, pair speaking | | | |
| 12 | | Talk & Text | | | | | | Mesaj örneklerini inceleme  Yazma projesi geri bildirim | | | | | Presentation, pair role play, written communication practice | | | |
| 13 | | What are you wearing  **Writing Project** | | | | | | Listing clothing items  Free writing activity Project submission | | | | | Presentation, visual-supported description, group work, pair conversations | | | |
| 14 | | **Oral Presentation** | | | | | | Preparing for the oral presentation | | | | | Feedback | | | |
| 15 | | Review 3& 4 | | | | | | Question-and-answer practice | | | | | Question–answer, pair work | | | |
| 16 | | Revision | | | | | | Reviewing previous topics | | | | | Question–answer | | | |
| 17 | | Final Exam | | | | | |  | | | | |  | | | |
| 18 | | Final Exam | | | | | |  | | | | |  | | | |
| Course Resources | | | | | | | | | | | | | | | | |
| Textbook: | | | | Studio - Helbling | | | | | | | | | | | | |
| Recommended References: | | | | <https://learnenglish.britishcouncil.org/>  <https://helpmegrowmn.org/HMG/index.html>  <https://theinspiredtreehouse.com/> | | | | | | | | | | | | |
| Course Assessment and Evaluation | | | | | | | | | | | | | | | | |
| Activities | | | | **Number** | **Percentile** | | | | Notes | | | | | | | |
| Midterm Exam | | | | 1 | 20% | | | |  | | | | | | | |
| Writing Project | | | | 1 | 10% | | | |  | | | | | | | |
| Online Assignment | | | | 1 | 10% | | | |  | | | | | | | |
| Oral Presentation | | | | 1 | 10% | | | |  | | | | | | | |
| Portfolio | | | | 0 | 0% | | | |  | | | | | | | |
| Final | | | | 1 | 50% | | | |  | | | | | | | |
| ECTS Table | | | | | | | | | | | | | | | | |
| Content | | | | | **Number** | | | | **Hours** | | | | | | Total | |
| Course Duration | | | | | **14** | | | | **3** | | | | | | 42 | |
| Out-of-Class Study | | | | | **14** | | | | **3** | | | | | | 42 | |
| Online Assignment | | | | | **1** | | | | **18** | | | | | | 18 | |
| Oral Presentation | | | | | **1** | | | | **14** | | | | | | 14 | |
| Writing Project | | | | | **1** | | | | **14** | | | | | | 14 | |
| Midterm Exam (Midterm Exam Duration + Midterm Exam Preparation) | | | | | **1** | | | | **20** | | | | | | 20 | |
| Final Exam (Final Exam Duration + Final Exam Preparation) | | | | | **1** | | | | **30** | | | | | | 30 | |
| Total: | | | | | | | | | | | | | | | 180 | |
| Total / 30: | | | | | | | | | | | | | | | 180/30 | |
| ECTS Credit: | | | | | | | | | | | | | | | 6 | |

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| Past Term Achievements | |
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