

SYLLABUS
Vocational School

Course Code	Course Title		Credits	ECTS Value
ÇGP 001	CLASSROOM MANAGEMENT		(2-0-2)	5
Prerequisite Courses:	YOK			
Course Language:	Turkish	Course Delivery Mode:	Yüz yüze	
Course Type and Level:	Compulsory /Short Cycle 2nd Year Spring Semester			
Instructor's Title, Name, and Surname		Course Hours	Office Hours	Contact
Lect: Hülya CEYLAN				hceylan@cag.edu.tr
Course Coordinator:				
Course Objectives: The objective of this course is to explain the social and psychological factors that influence student behavior, introduce the methods and techniques necessary to create an effective learning environment, and discuss measures that can be taken against undesirable behaviors that may occur in the classroom.				
Course Learning Outcomes	Upon successful completion of this course, the student will be able to;		Relations	
			Program Outcomes	Net Contribution
	1	define basic concepts related to the classroom and classroom management	1, 5, 6,8,10	5, 4 ,4, 5,4
	2	explain factors affecting the classroom internally and externally	1, 5, 6,8,10	5, 4, 5, 5, 4
	3	explain the physical characteristics of the classroom	1, 5, 6,8,10	5, 5, 5, 5, 5
	4	know and apply how teaching should be managed	1, 5, 6,8,10	5, 5, 5, 5, 5
	5	know and apply how time should be managed in the classroom	1, 5, 6,8,10	5, 5, 5, 5, 5
	6	establish good communication and relationships with students	1, 5, 6,8,10	5, 5, 5, 5, 5
	7	establish discipline and set classroom rules	1, 3, 5,6,8,10	5, 5, 4,5, 5, 5
8	diagnose and manage problem behaviors.	1,3,5,6,8,10	5, 5, 5, 5, 5	
Course Content:	Basic concepts related to classroom management, classroom communication and relationships, the definition of classroom management, the characteristics and different aspects of classroom management, Managing order in the classroom, internal and external factors affecting the classroom, classroom management models, establishing and enforcing rules, physical arrangement of the classroom, problem behaviors and ways to deal with them, classroom organization, managing instruction and time in the classroom, creating a positive learning environment.			
Course Schedule (Weekly Plan)				
Week	Topic	Preparation	Teaching Methods and Techniques	
1	Basic concepts related to classroom management.	Part 1 - To be reviewed in advance	Concept mapping and defining concepts	
2	Factors affecting classroom management.	Part 2 - To be reviewed in advance	In-class brainstorming, Presentation, Explanation. Discussion	

3	Factors affecting classroom management.	Part 2 - To be reviewed in advance	In-class brainstorming, Presentation, Explanation, Discussion
4	Planning physical environments	Part 3 - To be reviewed in advance	Presentation, Explanation, Discussion
5	Rules and Procedures	Part 4 - To be reviewed in advance	Developing predictions related to the topic, presentation
6	Rules and Procedures	Part 4 - To be reviewed in advance	Presentation, Narration, Discussion,
7	Management of instruction	Part 5 - To be reviewed in advance	Presentation, Narration, Discussion
8	Midterm Exam		
9	Midterm Exam		
10	Time management in preschool classrooms	Part 6 - To be reviewed in advance	Sharing opinions on how to manage time
11	Effective communication skills that positively enhance classroom atmosphere	Part 7 - To be reviewed in advance	Sharing information on communication
12	Effective communication skills that positively enhance classroom atmosphere	Part 7 - To be reviewed in advance	Presentation, Narration, Discussion
13	Undesirable behaviors in the classroom, their causes, and management	Part 8 - To be reviewed in advance	They provide examples of unwanted behavior patterns they have experienced and share their ideas on necessary measures to be taken
14	Undesirable behaviors in the classroom, their causes and management	Part 8 - To be reviewed in advance	Presentation, Narration, Discussion
15	Discipline approaches	Part 9 - To be reviewed in advance	Introduction and comparison of disciplinary approaches using visuals
16	Children with special needs	Part 10 - To be reviewed in advance	Presentation, Narration, Discussion
17	Final Exam		
18	Final Exam		

Course Resources

Textbook:

Aktaş Arnas, Yaşare; Sadık Fatma, Okul Öncesinde Sınıf Yönetimi; Pegem Akademi; Ankara, 2016. ISBN-978-605-318-633-5

Recommended References:

Kıran Hüseyin, Etkili Sınıf Yönetimi (Effective Classroom Management); Anı Yayıncılık; Ankara, 2011. ISBN- 975-6376-40-6

Course Assessment and Evaluation

Activities	Number	Percentile	Notes
Midterm Exam	1	%30	Written Exam
Project			
Assignment	1	%10	Group Project Report

Presentation			
Portfolio			
Final		%60	Written Exam
ECTS Table			
Content	Number	Hours	Total
Course Duration	14	2	28
Out-of-Class Study	14	3	42
Assignment	14	3	42
Presentation			
Project			
Midterm Exam (Midterm Exam Duration + Midterm Exam Preparation)	1	18	18
Final Exam (Final Exam Duration + Final Exam Preparation)		20	20
Total:			150
Total / 30:			150/30=5,0=5
ECTS Credit:			5

